



Jointly organised by:

Informa Markets
17/F China Resources Building
26 Harbour Road, Wanchai, Hong Kong
t +852 2827 6211 e pwa@hofex.com

Messe Dusseldorf China Ltd
Room 3507, 35/F Central Plaza
18 Harbour Road, Wanchai, Hong Kong
t +852 2143 2281

Guidelines on the Prevention of COVID-19

Welcome to HOFEX, ProWine Hong Kong@HOFEX, Natural & Organic Asia, and Retail Asia Conference & Expo 2021!

In accordance with the latest requirements and guidelines of the HK Government and the HKCEC, and with the directions under the Prevention and Control of Disease (Requirements and Directions) (Business and Premises) Regulation (Cap. 599F), exhibitors and their onsite staff are required to take the following measures in the prevention of COVID-19:



Negative Test Result for COVID-19 / Vaccination Record

All exhibitor staff and representatives who will be present on the show days (7-9 September) **MUST:**

- a) undergo a polymerase chain reaction-based nucleic acid test for COVID-19 (**MUST be collected by using CNTS - combined nasal and throat swabs on or after 27 August** (14 days before the last show day) and obtain a notification containing negative test result; or
- b) complete a COVID-19 vaccination course **on or before 23 August** (14 days before the first show day) with effective vaccination record.

a) **Negative test result** or b) **proof of vaccination MUST** be submitted to the Organiser prior to the collection of exhibitor badge and admission to the exhibition hall. For details and submission deadline, please refer to the online exhibitor manual.

In accordance with HK government and venue requirements, the Organiser will keep all test results/vaccination records for 31 days; exhibitors are also required to retain their own test results/vaccination record for 31 days.

In addition, government representatives may visit the Exhibition at any time to carry out spot checks. Individuals who fail to comply with compulsory testing notice are committing an offence and will be subject to monetary fines or prosecution.

Exhibitors can conduct the test by one of the following options:

1. Community Testing Centres

- Free testing services are provided at community testing centres, with online bookings. Exhibitors could indicate that they belong to the category of "**working staff of Scheduled Premises – Event Premises (cap 599F)**".
- For details and timeslots available for testing, please refer to below link:
<https://www.communitytest.gov.hk/en/>



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2. Self-arrange Test

- Exhibitors can also choose to take COVID-19 nucleic acid test that are provided by private laboratories as recognised by the Department of Health.
- In this case, exhibitors will have to bear a Service Charge, the fees of which vary, depending on individual providers.
- Please refer to the link below for the list of private providers:
https://www.coronavirus.gov.hk/pdf/List_of_recognised_laboratories RTPCR.pdf



Body Temperature Check

All individuals are required to undergo an infrared temperature check before entering the HKCEC. Anyone with a high temperature (at or over 37°C) will be denied entry. Exhibitors who feel unwell or display any COVID-19-like symptoms such as fever ($\geq 37^{\circ}\text{C}$), cough, sore throat or shortness of breath are recommended to seek medical advice immediately and stay home. The Organiser and the venue operator shall have the right to refuse access to any person displaying such symptom(s).



Wear Face Mask

Face masks must be worn in all areas inside the venue (except consuming food or beverages at designated areas). As advised by the Centre for Health Protection (CHP), it is recommended to wear surgical masks.



Cleaning & Sanitising

Hand sanitising stations are located throughout the venue. Exhibitors are also advised to prepare hand hygiene items such as 70% to 80% alcohol-based hand sanitiser / hand wipes on your stand, especially at the reception counter or demonstration areas.



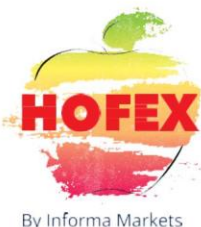
All surfaces of the exhibition stand, such as tables, chairs, tabletop, showcases, etc. must be cleaned and sanitised after every use.



LeaveHomeSafe

Exhibitors are required to either **a) scan the "LeaveHomeSafe" QR code**, or **b) register contact details** (names, contact numbers and the dates and times of visits) upon each visit at the designated tasting / catering areas and produce the record to staff members at entrance.

The Organiser will keep the written or electronic registration records for 31 days.



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Food and Drinks Sampling / Designated Tasting / Catering Areas



- Exhibitors must wear face masks and gloves when offering samples.



- Exhibitors should remind buyers to sanitise hands before and after receiving the samples.



- **Food or beverage consumption will only be allowed in designated tasting / catering areas. Eating or drinking is prohibited inside exhibition stands or on hall aisles.**



- Exhibitors should serve food or drinks samples in individual packs and prepare their own lidded containers. Alternatively, exhibitors can serve food samples in lidded containers provided by the Organiser [\(Appendix 1\)](#).



- Buyers must consume the collected samples at the designated tasting / catering areas. Therefore, we strongly recommended exhibitors to prepare labelled (with company name and stand number) sampling container.

The Organiser and security officers have the right to require exhibitors to comply with this regulation, and exhibitors are obligated to follow with our instructions.



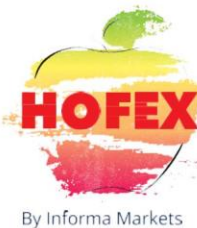
Hall Capacity

In cooperation with the HK Government, the venue has adjusted the maximum capacity to avoid overcrowding. The Organiser may take relevant measures such as temporarily suspending registration or entries into the halls to comply with the maximum hall capacity. Please follow the instructions of our staff.



Social Distancing

Exhibitors should monitor the trade buyer numbers on their stands and queuing for exhibit samples. Trade buyers should stand at least 1.5m apart while at the stand area. Exhibitors should have meeting tables at distance of at least 1.5m or with effective partitions (provided by contractor at extra cost upon request). No more than 4 persons are allowed to be present at each table. The Organiser and security officers have the right to require exhibitors to comply with this regulation, and exhibitors are obligated to follow our instructions.



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Be Considerate

Exhibitors whose family members or friends have contracted COVID-19 should not visit the exhibition. The Organiser has the right to refuse entry to individuals wearing mandatory quarantine bands.



Emergencies

If an individual who has contracted COVID-19 is found to have visited the exhibition, or if exhibitors or other show personnel have been confirmed to have contracted COVID-19, the Organiser will immediately contact the Centre for Health Protection (CHP) and take appropriate preventive measures in accordance with CHP's guidelines.

Qualified first-aid staff stationed at an isolated room will handle persons displaying COVID-19 symptoms or experiencing discomfort from respiratory infections in accordance with proper procedures.



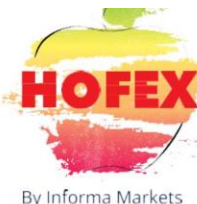
Informa AllSecure is Informa's approach to enhanced health and safety standards at our events following COVID-19. For details, please visit:

1. <https://hofex.com/coronavirus/>
2. <https://www.naturalandorganicasia.com/coronavirus/>
3. <https://www.retailasiaexpo.com/coronavirus/>

Thank you for your cooperation and understanding. We look forward to seeing you at the show!

Guidelines are subject to changes according to the Government's latest regulations. Please visit our show website for update information.

Update as of 26 July 2021



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展覽會防疫措施

歡迎參加國際食品餐飲及酒店設備展, 國際葡萄酒與烈酒貿易展覽會, 亞洲天然及有機博覽及亞洲零售論壇暨博覽會!

根據香港特區政府《預防及控制疾病(規定及指示)(業務及處所)條例》(第 599F 章)的相關指引及香港會議展覽中心最新要求, 參展商及其工作人員必須遵守以下衛生措施:



2019 冠狀病毒陰性檢測結果 / 疫苗接種紀錄

所有參展商工作人員及有關代表如須進入會場 (即 2021 年 9 月 7-9 日展覽期間) 必須:

a) 在 2021 年 8 月 27 日或之後進行一次「2019 冠狀病毒病的 PCR 核酸檢測」(檢測樣本 必須為鼻腔和咽喉合併拭子樣本), 並取得陰性結果報告 (其檢測日期必須為展覽結束日前的 14 日內), 或

b) 於 2021 年 8 月 23 日或之前完成接種兩劑 2019 冠狀病毒病疫苗 (第 2 劑疫苗接種日期必須為展覽會首天的 14 日前完成), 並取得有效疫苗接種紀錄。

a) 陰性檢測結果信息 或 b) 完成接種 2 劑疫苗電子針咭或證明 必需 於限期前向主辦機構提交, 方可領取參展商工作證及進入會場。有關詳情, 請瀏覽網上參展商手冊。

主辦機構將把所有檢測結果或接種疫苗證明保留 31 天作紀錄之用, 而參展商亦必須自行保留檢測結果或接種疫苗證明 31 天。

此外, 政府相關部門代表或會於展覽期間到場巡查, 如未有遵從檢測公告即屬違法, 可被提出檢控或票控。

參展商可透過以下途徑進行病毒檢測:

1. 社區檢測中心

- 根據政府指引, 在表列處所 - 活動場所工作的人員 (第 599F 章), 可透過「社區檢測中心預約系統」預約, 於社區檢測中心獲得免費檢測服務
- 有關社區檢測中心的資訊及預約情況, 請參閱以下連結:
<https://www.communitytest.gov.hk/zh-HK/>



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2. 自行安排檢測

- 參展商亦可自費，接受由衛生署認可的本地醫療檢測機構提供的檢測服務
- 不同檢測機構將收取不同費用
- 請參閱連結獲取相關資訊：

https://www.coronavirus.gov.hk/pdf/List_of_recognised_laboratories_RTPCR.pdf



量度體溫

所有人員在進入會展中心前必須經過紅外線體溫探測，如體溫在 37 度或以上，將被拒絕入場。任何人士如身體不適或出現 2019 冠狀病毒病徵如發燒 ($\geq 37^{\circ}\text{C}$)、咳嗽、喉嚨痛或氣促等，應馬上求醫並留在家中休息。主辦機構及展館工作人員有權拒絕該參展商進場。



佩戴口罩

參展商於展覽場內任何範圍必須佩戴口罩（於指定範圍用餐時除外）。根據衛生防護中心指引，建議參展商佩戴外科口罩。



清潔消毒

展覽廳內設有多個消毒搓手液區。主辦機構亦建議參展商於展位內提供含 70-80% 酒精類搓手液 / 濕紙巾予工作人員及買家，特別是在接待處或示範活動區。



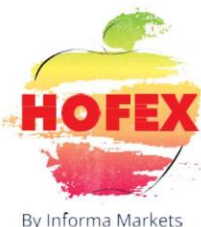
每次使用桌子、椅子、桌面展示櫃等設施後必須進行清潔和消毒。



「安心出行」

所有參展商於每次進入展覽場館之指定餐飲區/試食區前，都必須 a) 掃瞄「安心出行」二維碼 或 b) 登記其姓名、電話號碼及其到訪日期及時間，並展示予入口工作人員。

主辦機構將保留該等手寫或電子記錄 31 天。



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試飲及試食 / 指定試食 / 餐飲區：

- 參展商派發樣本時必須戴上口罩及手套。



- 參展商應提醒買家於領取試飲/試食前消毒雙手。



- 所有與會人士必須於指定餐飲區 / 試食區內飲食，請勿於展位範圍或展覽廳通道飲食。**



- 參展商提供的試食樣本必須為獨立包裝及完全覆蓋及自備有蓋試食器皿。參展商亦可使用大會提供的有蓋試食器皿^(附件 1)。



- 買家必須前往指定試食區內品嚐樣品。因此，我們強烈建議參展商在試食器皿上貼上公司名稱及展台號碼之標籤以資識別。

主辦機構及保安人員有權要求參展商遵守這項規例，並要求參展商配合我們的指示。



展覽廳人流管理

展覽廳已按照現行香港政府之預防及控制疾病規例調整場內人數上限。主辦機構將密切留意展覽廳內的客容量並採取相關的管理措施，例如短暫暫停買家登記或進入展覽廳，屆時敬請遵守現場工作人員之指示。



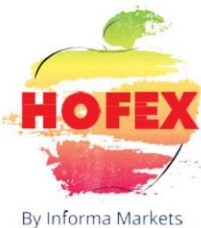
社交距離

參展商應監督在展位範圍內或排隊等候展品樣本的買家人數，提醒買家應與他人至少保持 1.5 米的社交距離。展位內會議桌之間亦必須相隔 1.5 米距離或設置隔板(可向承建商額外付費租用)，每桌不能超過四人。主辦機構及保安人員有權要求參展商遵守這項規例，並要求參展商配合我們的指示。



顧己及人

參展商如有同住的家人或朋友出現 2019 冠狀病毒病徵，請勿參與展覽。主辦機構亦謝絕招待現正配戴接受強制檢疫手帶之人士。



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緊急事故

若展覽期間不幸發現有確診人士曾到展覽參觀，或有展商職員或其他工作人員確診，主辦機構會聯同會展中心立刻與衛生防護中心聯絡，並遵從中心指引，作出相應防疫措施。

展覽場內設有獨立房間，由合資格的救護員根據程序處理在場出現呼吸道感染病徵或不適的人士。



請瀏覽大會網站以了解更多關於英富曼全方位安全的資訊

1. <https://hofex.com/coronavirus/>
2. <https://www.naturalandorganicasia.com/coronavirus/>
3. <https://www.retailasiaexpo.com/coronavirus/>

在此感謝閣下合作及理解，期待於展覽中見面！

根據政府的最新條例，防疫措施或會有所改變，有關最新資料，請瀏覽大會網站。
2021年7月26日更新



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展览会防疫措施

欢迎参加国际食品餐饮及酒店设备展, 国际葡萄酒与烈酒贸易展览会, 亚洲天然及有机博览及亚洲零售论坛暨博览会!

根据香港特区政府《预防及控制疾病(规定及指示)(业务及处所)条例》(第599F章)的相关指引及香港会议展览中心最新要求, 参展商及其工作人员必须遵守以下卫生措施:



2019 冠状病毒阴性检测结果 / 疫苗接种纪录

所有参展商工作人员及有关代表如需进入会场 (即 2021 年 9 月 7-9 日展览期间) **必须**:

- a) 在 2021 年 8 月 27 日或之后进行一次「2019 冠状病毒病的 PCR 核酸检测」(检测样本 **必须**为鼻腔和咽喉合并拭子样本), 并取得阴性结果报告(其检测日期必须为展览结束日前的 14 日内), 或
- b) 于 2021 年 8 月 23 日或之前完成接种两剂 2019 冠状病毒病疫苗 (第 2 剂疫苗接种日期必须为展览会首天的 14 日前完成), 并取得有效疫苗接种记录。

a) 阴性检测结果信息 或 b) 完成接种 2 剂疫苗电子针咭或证明 **必需** 于限期前向主办机构提交, 方可领取参展商工作证及进入会场。有关详情, 请浏览网上参展商手册。

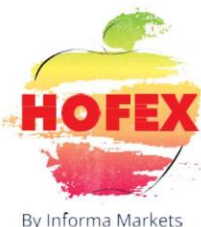
主办机构将把所有检测结果或接种疫苗证明保留 31 天作纪录之用, 而参展商亦必须自行保留检测结果或接种疫苗证明 31 天。

此外, 政府相关部门代表或会于展览期间到场巡查, 如未有遵从检测公告即属违法, 可被提出检控或票控。

参展商可透过以下途径进行病毒检测:

3. 社区检测中心

- 根据政府指引, 在表列处所 - 活动场所工作的人员 (第 599F 章), 可透过「社区检测中心预约系统」预约, 于社区检测中心获得免费检测服务
- 有关社区检测中心的信息及预约情况, 请参阅以下连结:
<https://www.communitytest.gov.hk/zh-HK/>



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4. 自行安排检测

- 参展商亦可自费，接受由卫生署认可的本地医疗检测机构提供的检测服务
- 不同检测机构将收取不同费用
- 请参阅链接获取相关信息：

https://www.coronavirus.gov.hk/pdf/List_of_recognised_laboratories RTPCR.pdf



量度体温

所有人员在进入会展中心前必须经过红外线体温探测，如体温在 37 度或以上，将被拒绝入场。任何人士如身体不适或出现 2019 冠状病毒病征如发烧 ($\geq 37^{\circ}\text{C}$)、咳嗽、喉咙痛或气促等，应马上求医并留在家中休息。主办机构及展馆工作人员有权拒绝该参展商进场。



佩戴口罩

参展商于展览场内任何范围必须佩戴口罩（于指定范围用餐时除外）。根据卫生防护中心指引，建议参展商佩戴外科口罩。



清洁消毒

展览厅内设有多个消毒搓手液区。主办机构亦建议参展商于展位内提供含 70-80% 酒精类搓手液 / 湿纸巾予工作人员及买家，特别是在接待处或示范活动区。



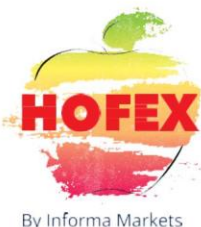
每次使用桌子、椅子、桌面展示柜等设施后必须进行清洁和消毒。



「安心出行」

所有参展商于每次进入展览场馆之指定餐饮区/试食区前，都必须 **a) 扫描「安心出行」二维码** 或 **b) 登记其姓名、电话号码及其到访日期及时间**，并展示予入口工作人员。

主办机构将保留该等手写或电子记录 31 天。



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试饮及试食 / 指定试食 / 餐饮区：



- 参展商派发样本时必须戴上口罩及手套。



- 参展商应提醒买家于领取试饮/试食前消毒双手。



- **所有与会人士必须于指定餐饮区 / 试食区内饮食，请勿于展位范围或展览厅通道饮食。**



- 参展商提供的试食样本必须为独立包装及完全覆盖及自备有盖试食器皿。参展商亦可使用大会提供的有盖试食器皿^(附件1)。



- 买家必须前往指定试食区内品尝样品。因此，我们强烈建议参展商在试食器皿上贴上公司名称及展台号码之卷标以资识别。

主办机构及保安人员有权要求参展商遵守这项规例，并要求参展商配合我们的指示。



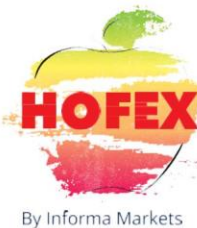
展览厅人流管理

展览厅已按照现行香港政府之预防及控制疾病规例调整场内人数上限。主办机构将密切留意展览厅内的客容量并采取相关的管理措施，例如短暂暂停买家登记或进入展览厅，届时敬请遵守现场工作人员之指示。



社交距离

参展商应监督在展位范围内或排队等候展品样本的买家人数，提醒买家应与他人至少保持 1.5 米的社交距离。展位内会议桌之间亦必须相隔 1.5 米距离或设置隔板（可向承建商额外付费租用），每桌不能超过四人。主办机构及保安人员有权要求参展商遵守这项规例，并要求参展商配合我们的指示。



Jointly organised by:

Informa Markets
17/F China Resources Building
26 Harbour Road, Wanchai, Hong Kong
t +852 2827 6211 e pwa@hofex.com

Messe Dusseldorf China Ltd
Room 3507, 35/F Central Plaza
18 Harbour Road, Wanchai, Hong Kong
t +852 2143 2281



顾己及人

参展商如有同住的家人或朋友出现 2019 冠状病毒病征，请勿参与展览。主办机构亦谢绝招待现正配戴接受强制检疫手带之人士。



紧急事故

若展览期间不幸发现有确诊人士曾到展览参观，或有展商职员或其他工作人员确诊，主办机构会联同会展中心立刻与卫生防护中心联络，并遵从中心指引，作出相应防疫措施。

展览场内设有独立房间，由合格的救护员根据程序处理在场出现呼吸道感染病征或不适的人士。



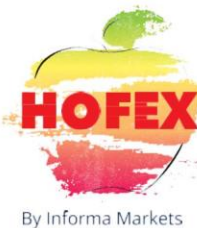
请浏览大会网站以了解更多关于英富曼全方位安全的信息

1. <https://hofex.com/coronavirus/>
2. <https://www.naturalandorganicasia.com/coronavirus/>
3. <https://www.retailasiaexpo.com/coronavirus/>

在此感谢阁下合作及理解，期待于展览中见面！

根据政府的最新条例，防疫措施或会有所改变，有关最新资讯，请浏览大会网站。

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Appendix 附件 1

(a) Container for food & Drinks samples 試食用器皿	(b) Lidded paper cup for beverage tasting 試飲用有蓋紙杯
 <p>6oz</p> <p>For reference only 圖片僅供參考</p>	 <p>8oz</p> <p>For reference only 圖片僅供參考</p>